

**PLEASE READ CAREFULLY, PRINT, AND BRING TO
2025 LPC MEETING.**

Dear Lay Provincial Representatives:

Praise be Our Lord Jesus Christ!

Re: 2025 Lay Provincial Council – Convocation Letter

The theme for the 2025 LPC is “Sacred Tradition.”

Please take notice that the 2025 Lay Provincial Council for the Most Holy Name of Jesus Province will be called to Order on Friday, July 18, 2025, at 7:30 p.m. at Vallombrosa Retreat Center, 250 Oak Grove Avenue, Menlo Park, California.

Please note:

DATE: Friday, July 18, 2025 to July 20, 2025.

TIME: **Arrive:** at or after 3:00 p.m., Friday, July 18, 2025. **Departure:** after breakfast, by 10:00 a.m., Sunday, July 20, 2025.

DETAIL: LPC Representatives may pick up personal Registration Packets in the Main Office at Vallombrosa Retreat Center and obtain room assignments. Confessions will be held between 3:30 p.m. and 4:30 p.m. The location of the Sacrament of Confession will be available at registration.

WHERE: Vallombrosa Retreat Center, 250 Oak Grove Avenue, Menlo Park, California 94025.

WHOM:

FULL CHAPTERS: Each Chapter’s Lay Provincial Council Representative is welcome to attend. -- Every full Chapter sends its Lay Provincial Council Representative (“LPC Representative”). Each LPC Representative’s lodging, transport, and meals will be covered. Each LPC Rep has one vote.

Chapters-in-Formation – Each Chapter-in-Formation may send one Delegate to participate in the LPC, at the expense of the observer or at expense of the Chapter-in-Formation; or, any Chapter-in-Formation that has paid its assessment *in full*, will have its LPC Rep’s expenses reimbursed and accommodations covered. Delegates from Chapters-in-Formation may participate, but do not have a vote, in the LPC proceedings.

Observers – Up to nine (9) Observers from the various Chapters or Chapters-in-Formation may attend, on a first-come, first-served basis, at their personal or Chapter expense, and attend and observe, but not participate or vote, in the LPC proceedings.

COST:

LPC REPRESENTATIVE: LPC Representatives' cost of transportation to and from Vallombrosa will be reimbursed. Please submit your receipts for reimbursement to:

LPC Treasurer Araceli Antonio.

LPC Representatives will be provided food and accommodations at the Vallombrosa Retreat Center at LPC expense.

DELEGATE: Each **Chapter-in-Formation Delegate** is responsible for the cost of transportation, accommodations and food at the 2025 LPC. Please pay such cost (as detailed below and on the enclosed REGISTRATION form) directly to the LPC Treasurer Araceli Antonio.

Keep in mind, any Chapter-in-Formation that has paid its assessment in full, will have its Delegate's expenses reimbursed and accommodations covered.

OBSERVERS: Each Observer is responsible to cover his or her costs of travel, accommodations and meals. Observers should reimburse the LPC for expenses associated with expenses incurred including meals and accommodations, for a total of \$392.00 per person, for two (2) nights.

PLEASE NOTE: If you are a Chapter-in-Formation Delegate or if you are an Observer responsible for the meals and accommodations, you may pay in advance of the 2025 LPC by paying by check, made out to the Western Lay Provincial Council, Inc. in the amount of \$392.00 per person, and send it to

Mrs. Araceli Antonio

LPC Treasurer

42 Nelson Court

Daly City, California, 94015

OR, give the LPC Treasurer a check upon your arrival at Vallombrosa.

MEALS: Meals will be provided Friday evening; Saturday morning, noon, and evening; and Sunday morning.

ACCOMMODATIONS: Pick up Room Assignments at time of registration. You may enter your room at 4:00 p.m. on the day of registration. Please do not forget to bring sufficient clothing, personal care items, and other things necessary for your stay at Vallombrosa. Rooms are provided for Friday night and Saturday night. **Check out time is 10:00 o'clock a.m., Sunday, July 20, 2025.**

TRANSPORT: Each LPC Rep / Observer is responsible to arrange for personal transportation. Nearby airports are San Jose, Oakland, San Francisco. One can take an Uber to the Vallombrosa Retreat Center, it's about a 30 minutes' drive to Vallombrosa.

SPECIAL NEEDS: Those with special needs, or special dietary requirements, need to contact John Keenan (john@keenan.org OR 208.867.6327) **promptly** with regard to transportation and other arrangements, and / or for dietary requirements.

NOTICE of 2025 LPC IS SENT TO EACH CHAPTER'S LPC REP AND PRIOR / PRIORESS. This convocation letter is being sent to each Chapter's LPC Representative and the prior / prioress on record with the LPC. A copy of the record is attached. If the record as attached is incorrect, please advise John Keenan of any changes to such officers immediately at john@keenan.org; and a new convocation letter will be forwarded via email. Also, please forward the email you received to the new officer.

ATTACHMENTS. Attached is a (A) REGISTRATION, (2) the Chapter Profile Form, (3) a Map and information about Vallombrosa, (4) a draft copy of the 2024 LPC Minutes (to be considered by the 2025 LPC) and (5) the registration form.

CHAPTER REPORT. As each Chapter is required to submit an annual report; the Prior or Prioress of each Chapter is required to submit the following via each respective LPC Representative: (1) one copy of the Chapter Report Profile filled out, (2) a current roster of membership, and (3) a list of your Chapter Council members and their respective contact information. Per the P.D., please submit the Profile Report to the LPC President by placing the Chapter Profile Report in a file, which will be clearly marked and located the LPC conference meeting room.

QUESTIONS? SUGGESTIONS? Please contact the president, John Keenan, if you have any suggestions or questions. His cell phone is 208.867.6327. If there is no answer, please leave a message and he will call you back. His email address is john@keenan.org.

PRAYER: Please have your Chapter members pray for the 2025 LPC.

ENCLOSURES. Please see enclosures to this Convocation Letter in the links below! If you want the Convocation Letter and attachments sent to you via U.S. Mail, please send an email to John Keenan at john@keenan.org or at johnnkeenan@gmail.com. John will send you a copy via U.S. Mail.

BY NO LATER THAN July 1, 2025, Please return your filled-out registration form as instructed on the enclosed Registration Form.

In thanksgiving for the election of our dear Holy Father, Pius XIV, I am

In peace and faith in Christ,

John

John C. Keenan
President
Lay Provincial Council
The Most Holy Name of **Jesus** Province
3995 Sheringham Drive, Boise, Idaho 83704
208.867.6327

john@keenan.org

www.opwestlaity.com

www.stdominicsstore.com

P.S. An agenda will be provided to the LPC Representatives in advance of the 2025 LPC via email.